

CANDIDATE'S GUIDE – MUNDUS LINDO

INTRODUCTION - ERASMUS MUNDUS PROGRAMME

The Erasmus Mundus Action 2 Programme is a cooperation and mobility programme in the framework of European Commission Higher Education, which delegates the organization thereof to the European Agency (“Education, Culture and Audiovisual Executive Agency”, EACEA)

All of the general information concerning the Erasmus Mundus Programme together with its goals can be found at http://eacea.ec.europa.eu/erasmus_mundus/

INTRODUCTION – MUNDUS LINDO PROJECT

MUNDUS LINDO is an Erasmus Mundus Action 2 project managed by a consortium of 20 universities, seven of which are European and 13 Latin American, and is framed within the European Call for Erasmus Mundus Action 2. It is funded in full by the European Commission.

In line with the aims of the Erasmus Mundus Programme, the MUNDUS LINDO Project seeks to foster cooperation in higher education between the European Union and those Latin American countries that are members of the Consortium: Bolivia, Brazil, Chile, Cuba, Ecuador, Paraguay and Peru. The main feature of the Project is its social commitment and its resolve to ensure the involvement of less favoured social sectors.

The Project's webpage is: <http://www.uva.es/munduslindo/>

MEMBER UNIVERSITIES COMPRISING THE CONSORTIUM:

The University of Valladolid (UVa) is coordinating this project, and the University of la Frontera (UFRO) is the co-coordinator. The MUNDUS LINDO consortium comprises the following 20 universities:

European Universities:

The University of Valladolid, Spain (UVa)
University of Porto, Portugal (UP)
Rijksuniversiteit Groningen, the Netherlands (RUG)
University of Bologna, Italy (UNIBO)
Uppsala University, Sweden (UU) <http://www.uu.se/>
Polytechnic University of Valencia, Spain (UPV)
Ghent University, Belgium (UGent)

Latin-American Universities:

Lay University of Eloy Alfaro de Manabí, Ecuador (ULEAM)
National University of Itapúa, Paraguay (UNI)
San Simon University, Bolivia (UMSS)
Technical University of Oruro, Bolivia (UTO)

National Mayor University of San Marcos, Peru (UNMSM)
 Andean University of Cusco, Peru (UANDINA) <http://www.uandina.edu.pe/>
 Federal University of Rio Grande do Sul, Brazil (UFRGS)
 Federal University of Santa Catarina, Brazil (UFSC)
 Rio de Janeiro Federal University, Brazil (UFRJ)
 University of la Frontera, Chile (UFRO)
 University of Chile, Chile (UCH)
 University of Tarapacá, Chile (UTA)
 University of Oriente, Cuba (UO)

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AREAS OF STUDY

Certain areas of study are established in the European Call for Erasmus Mundus Action 2, and grants are only available for the following areas.

Agricultural Sciences

- 01.1 Agriculture
- 01.2 Agricultural Economics
- 01.3 Food Science and Technology
- 01.4 Horticulture
- 01.5 Fisheries
- 01.6 Forestry
- 01.7 Animal Husbandry
- 01.8 Tropical / Subtropical Agriculture
- 01.9 Others – Agricultural Sciences

Business Studies, Management Sciences

- 04.1 Business Studies with languages
- 04.2 Business Studies with Technology
- 04.3 Accountancy, Financial Management
- 04.4 Tourism, Catering, Hotel Management
- 04.5 Industrial Rel. and Personnel Management
- 04.6 Secretarial Studies
- 04.7 Marketing and Sales Management
- 04.9 Others – Business Stud., Management Sc.

Engineering, Technology

- 06.1 Mechanical Engineering
- 06.2 Electrical Engineering
- 06.3 Chemical Engineering
- 06.4 Civil Engineering
- 06.5 Electronic Eng., Telecommunications
- 06.6 Manufacturing Sc. (incl. CAD, CAM, CAE)
- 06.7 Materials Science
- 06.8 Aeronautical Engineering
- 06.9 Others – Engineering, Technology

Law

- 10.1 Comparative Law, Law with Languages
- 10.2 International Law
- 10.3 Civil Law
- 10.4 Criminal Law, Criminology
- 10.5 Constitutional / Public Law
- 10.6 Public Administration
- 10.7 European Community / EU Law
- 10.9 Others – Law

Medical Sciences

- 12.1 Medicine
- 12.2 Psychiatry and Clinical Psychology
- 12.3 Dentistry
- 12.4 Veterinary Medicine
- 12.5 Pharmacy
- 12.6 Nursing, Midwifery, Physiotherapy
- 12.7 Public Health
- 12.8 Medical Technology
- 12.9 Others – Medical Sciences

Social Sciences

- 14.1 Political Science
- 14.2 Sociology
- 14.3 Economics
- 14.4 Psychology and Behavioral Sciences

Architecture, Urban and Regional Planning

- 02.1 Architecture
- 02.2 Interior Design
- 02.3 Urban Planning
- 02.4 Regional Planning
- 02.5 Landscape Architecture
- 02.6 Transport and Traffic Studies
- 02.9 Others – Arch., Urban and Regional Planning

Education, Teacher Training

- 05.1 Teacher Training
- 05.2 Primary Education
- 05.3 Secondary Education
- 05.4 Vocational and Technical Education
- 05.5 Adult Education
- 05.6 Special Education
- 05.7 Educational Science, Comparative Education
- 05.8 Educational Psychology
- 05.9 Others – Education, Teacher Training

Geography, Geology

- 07.1 Geography
- 07.2 Environmental Sciences, Ecology
- 07.3 Geology
- 07.4 Soil and Water Sciences
- 07.6 Geodesy, Cartography, Remote Sensing
- 07.7 Meteorology
- 07.9 Others – Geography, Geology

Mathematics, Informatics

- 11.1 Mathematics
- 11.2 Statistics
- 11.3 Informatics, Computer Science
- 11.4 Artificial Intelligence
- 11.5 Actuarial Science
- 11.9 Others – Mathematics, Informatics

Natural Sciences

- 13.1 Biology
- 13.2 Physics
- 13.3 Chemistry
- 13.4 Microbiology, Biotechnology
- 13.5 Nuclear and High Energy Physics
- 13.6 Biochemistry
- 13.7 Astronomy, Astrophysics

Communication and Information Sciences

- 15.1 Journalism
- 15.2 Radio/TV Broadcasting
- 15.3 Public Relations, Publicity, Advertising
- 15.4 Library Science

14.5 Social Work
14.6 International Relations, European Studies
14.7 Anthropology
14.8 Development Studies
14.9 Others – Social Sciences

15.5 Documentation, Archiving
15.6 Museum Studies, Conservation
15.9 Others, Communication and Information Sc.

Other Areas of Study

Renewable Energy
Climate Change
Human Rights

CALLS FOR MOBILITY GRANTS:

The MUNDUS LINDO Project offers a total of 145 grants, spread over two calls (cohorts):

1st Cohort:

Call: from 1 October to 30 November 2012

Results of the call: late January 2013

Types of grants: undergraduate; full doctorate; academic/administrative staff

Start of the mobility:

Undergraduate: September 2013

Full doctorate: March 2013

Academic/administrative staff: at any date during the Project

2nd Cohort:

Call: early March until mid April 2013 (exact dates to be set)

Results of the call: June 2013

Types of grants: master; sandwich doctorate; post-doctorate

Start of mobility: September 2013

DISTRIBUTION OF GRANTS

The 145 grants are split into two cohorts as follows (tables are indicative):

1st Cohort: Indicative tables

ECUADOR						
Type of studies	Target group 1		Target group 2		Target group 3	
	No. of grants	Duration in months	No. of grants	Duration in months	No. of grants	Duration in months
Undergraduate	3	5	-	-	5	5
Full Doctorate	1	36	1	36	1	36
Staff	1	1	-	-	-	-

PARAGUAY						
Type of studies	Target group 1		Target group 2		Target group 3	
	No. of grants	Duration in months	No. of grants	Duration in months	No. of grants	Duration in months
Undergraduate	3	5	-	-	3	5
Full Doctorate	1	36	1	36	1	36
Staff	1	1	1	1	-	-

BOLIVIA						
Type of studies	Target group 1		Target group 2		Target group 3	
	No. of grants	Duration in months	No. of grants	Duration in months	No. of grants	Duration in months
Undergraduate	3	5	-	-	3	5
Full Doctorate	1	36	1	36	1	36
Staff	1	1	1	1	-	-

PERU						
Type of studies	Target group 1		Target group 2		Target group 3	
	No. of grants	Duration in months	No. of grants	Duration in months	No. of grants	Duration in months
Undergraduate	3	5	-	-	4	5
Full Doctorate	1	36	1	36	1	36
Staff	1	1	-	-	-	-

BRAZIL						
Type of studies	Target group 1		Target group 2		Target group 3	
	No. of grants	Duration in months	No. of grants	Duration in months	No. of grants	Duration in months
Undergraduate	5	5	-	-	4	5
Full Doctorate	2	36	1	35	1	36
Staff	1	1	-	-	-	-

CUBA				
Type of studies	Target group 1		Target group 2	
	No. of grants	Duration in months	No. of grants	Duration in months
Staff	1	1	1	1

CHILE						
Type of studies	Target group 1		Target group 2		Target group 3	
	No. of grants	Duration in months	No. of grants	Duration in months	No. of grants	Duration in months
Undergraduate	4	5	-	-	5	5
Full Doctorate	2	36	1	36	1	36
Staff	1	1	-	-	-	-

2nd Cohort: Indicative tables

ECUADOR						
Type of studies	Target group 1		Target group 2		Target group 3	
	No. of grants	Duration in months	No. of grants	Duration in months	No. of grants	Duration in months
Master	1	22	1	22	1	22
	1	14	-	-	-	-
	2	10	-	-	-	-
Sandwich Doctorate	1	10	-	-	-	-
Post-Doctorate	1	6	1	6	-	-

PARAGUAY						
Type of studies	Target group 1		Target group 2		Target group 3	
	No. of grants	Duration in months	No. of grants	Duration in months	No. of grants	Duration in months
Master	1	22	1	14	1	22
	1	14	-	-	1	10
	1	10	-	-	-	-
Sandwich Doctorate	1	10	-	-	-	-
Post-Doctorate	1	6	1	6	-	-

BOLIVIA						
Type of studies	Target group 1		Target group 2		Target group 3	
	No. of grants	Duration in months	No. of grants	Duration in months	No. of grants	Duration in months
Master	1	22	1	10	1	22
	1	14	-	-	1	10
	1	10	-	-	-	-
Sandwich Doctorate	1	10	1	10	-	-
Post-Doctorate	1	6	-	-	1	6

PERU						
Type of studies	Target group 1		Target group 2		Target group 3	
	No. of grants	Duration in months	No. of grants	Duration in months	No. of grants	Duration in months
Master	1	22	1	14	1	22
	1	14	1	10	-	-
	1	10	-	-	-	-
Sandwich Doctorate	1	10	1	10	-	-
Post-Doctorate	1	6	-	-	1	6

BRAZIL						
Type of studies	Target group 1		Target group 2		Target group 3	
	No. of grants	Duration in months	No. of grants	Duration in months	No. of grants	Duration in months
Master	2	22	1	14	1	22
	1	14	-	-	-	-
	2	10	-	-	-	-
Sandwich Doctorate	1	10	1	10	-	-
Post-Doctorate	1	6	1	6	-	-

CHILE						
Type of studies	Target group 1		Target group 2		Target group 3	
	No. of grants	Duration in months	No. of grants	Duration in months	No. of grants	Duration in months
Master	2	22	1	14	1	10
	1	14	-	-	1	22
	2	10	-	-	-	-
Sandwich Doctorate	1	10	1	10	-	-
Post-Doctorate	1	6	-	-	1	6

CUBA						
Type of studies	Target group 1		Target group 2		Target group 3	
	No. of grants	Duration in months	No. of grants	Duration in months	No. of grants	Duration in months
Master	-	-	2	6	-	-
Sandwich Doctorate	2	6	3	6	1	6
Post-Doctorate	1	6	-	-	-	-

DEFINITION OF “TARGET GROUPS”

The MUNDUS LINDO project envisages three “target groups”. In order to know which Target Group you belong to, you should read the following definition of each group:

Target Group 1: Nationals of Latin-American countries belonging to this group who engage in either research studies or academic studies of one of the Latin-American member universities who make up the Consortium.

Target Group 2: Nationals of Latin-American countries belonging to this group who:

- engage in either research studies or academic studies of a university that does not form part of the Consortium.
- have been awarded a university qualification at a university that does not form part of the Consortium.

In TG2, nationals from Latin-American countries belonging to this group who work in public administration, public and private enterprises as well as non-profit organizations are eligible to take part.

Target Group 3: Nationals of Latin-American countries belonging to this group who are in a situation of vulnerability due to social and political reasons. For instance:

- 1) because of their status as refugees or beneficiaries of asylum (whether international or in accordance with the national legislation of the European countries that have accepted them); or
- 2) because they have been unjustly expelled from a university for racial, ethnic, religious, political, sexual or gender reasons
- 3) because they belong to an indigenous population.

CANDIDATE ELIGIBILITY CRITERIA:

In order to be eligible, undergraduate, master, doctorate and post-doctorate candidates must meet the following requirements:

1. Be a national of one of the countries belonging to this group
2. Not have lived, studied, engaged in research or worked for 12 months during over the last five years in any European Union member country. Said requirement must be met at the time the grant is applied for and does not apply to candidates in Target Group 3.
3. For Target Group 1 (TG1), students must be enrolled at one of the Latin-American universities belonging to the Consortium when the grant application is submitted. Undergraduate grant students must have completed at least the first year of undergraduate studies at the home institution.
4. For Target Group 2 (TG2), students must be enrolled or have been awarded a university qualification at a university in one of the countries belonging to this group, which is not included in the Consortium.
5. For Target Group 3 (TG3), students must hold the nationality of one of the countries belonging to this group and be in a situation of vulnerability.

6. All grant-holders must have sufficient command of the host university's language of instruction.

In order to be eligible, applicants for academic or administrative (“staff”) stays must meet the following requirements:

1. Hold the nationality of one of the countries belonging to this group
2. For Target Group 1 (TG1), academic or administrative staff must work at one of the Latin-American universities belonging to the Consortium;
3. For Target Group 2 (TG2) academic or administrative staff must work at a university of one of the countries belonging to this group, that is not included in the Consortium.

The functions and tasks to be undertaken by “staff” shall be set out in agreements signed by the Consortium.

Both the home as well as the host universities shall agree with participants involved in “staff” mobility the activities in which the “staff” are to engage at the European host university (lectures, talks, research, training, etc).

AMOUNT OF THE GRANT

Erasmus Mundus grants cover the following

- One return trip from your country to the host university. The starting point for the trip depends on the “Target group” to which you belong:

Target group 1: the home university

Target group 2: the home town

Target group 3: the home town or town of residence

In all instances, the point of arrival will be the European host university.

- Monthly grant depending on the type of mobility:

Undergraduate: 1000 €/month

Master: 1000 €/month

Doctorate: 1500 €/month

Post-doctorate: 1800 €/month

Staff: 2500 €/month

- Academic fees at the host university
- Medical insurance: full medical insurance policy covering illness, accidents, and repatriation in the event of death.

SUBMISSION OF GRANT APPLICATION

Applications for grants should be made through the webpage <http://www.uva.es/munduslindo/> and the whole process is conducted **online** (applications may not be submitted by either fax or email).

In order to apply for the grant, it is important to follow these steps:

- Check the definition of the “target groups” in order to know which one you belong to
- Check the eligibility criteria so as to ensure that you meet the requirements to apply for the grant.
- Check the distribution of grants by cohorts and countries. For instance, if you wish to apply for a grant to do a Master, you cannot apply through the 1st cohort, but will have to wait for the 2nd cohort. However, if you intend to apply for a full Doctorate grant, you must apply in the 1st cohort. You should also look carefully at the grants available for each country.
- Check the courses available at the various European universities. You may only apply for a grant for study programmes for the courses listed.
- Check the information concerning the documents to be submitted when applying for the grant. All the required documents must be scanned and uploaded with the application.

- **VERY IMPORTANT:** all the required documents must be submitted in English. In order to facilitate submission of documents in English, during the grant application procedure candidates may submit a translation done by themselves together with the corresponding document in the language of their country of origin. This is the procedure to be followed regardless of the language of the European host university. This is because the Selection Committee is made up of representatives from universities whose native language is neither Spanish nor Portuguese.

EVALUATION OF APPLICATIONS AND AWARDING OF GRANTS

Once the period for submission of applications has concluded, home universities in the case of TG1, or the universities allocated in the case of TG2 and TG3, shall conduct a check to ensure that candidates meet the formal requirements and that documents are in order and have been submitted in full before proceeding to validate candidates. Those candidates who are validated shall then form part of the selection process.

During the first stage of the selection process, host universities will assess the applications. During the second stage, the Selection Committee, comprising representatives from European and Latin-American member universities, shall meet to make the final selection of grants.

The Coordinator shall inform all applicants of the outcomes by email. For the first cohort, notification of outcomes is expected for early February 2013.

DOCUMENTS REQUIRED TO APPLY FOR A GRANT:

In order to apply for a grant, a scanned copy of the various documents described below should be uploaded. Some of these are general documents, common to all types of grant, whereas others are specific to each type of grant.

General documents to be submitted by all applicants:

- Passport or national identity document
- Curriculum vitae, following the EUROPASS model <http://europass.cedefop.europa.eu/es/documents/curriculum-vitae>
- Certificates accrediting language skills. It is extremely important to check the specific language requirements of the university for which the grant application is being made. If a university requests a certain level of language skills which you are unable to accredit through official documents, your grant application will automatically be rejected.
- A letter of motivation, setting out the reasons for wishing to take the chosen course of study, in addition to explaining what impact this grant will have on your social environment.
- If you are in an unfavourable financial situation, you should submit documents accrediting that this is the case.

Specific documents to be submitted by TG3 applicants:

- A document accrediting your situation of vulnerability due to social and political reasons in the cases described in the definition of TG3

Specific documents to be submitted by applicants for undergraduate grants:

- Academic certificates evidencing the university studies taken to date, clearly stating the average mark/grade obtained. Certificates should clearly show that applicants have completed the first year of their university studies.

Specific documents to be submitted by applicants for Masters grants:

- Academic certificates stating the university studies taken, and clearly indicating the average mark/grade obtained. Said university studies must lead to a Master's Degree.

Specific documents to be submitted by applicants for full Doctorate grants:

- Academic certificates stating the university studies taken, and clearly indicating the average mark/grade obtained. Said university studies must lead to a Doctorate.
- Research plan

Specific documents to be submitted by applicants for sandwich Doctorate grants

- Academic certificates stating the university studies taken, and clearly indicating the average mark/grade obtained.
- Doctorate research plan supported by the thesis supervisor at the home university. You are urged to submit a letter of acceptance from the university (in certain cases, this is mandatory; see available courses)

Specific documents to be submitted by applicants for Post-doctorate grants:

- Post-doctorate research plan

Specific documents to be submitted by applicants for academic/administrative staff grants:

- Work plan to be carried out at the host university

DEADLINE FOR SUBMISSION OF APPLICATIONS:

The period for submission of applications commences on 1 October and concludes 30 November 2012